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APPLICATION NUMBER	FILING OR 371 (c) DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/758,975	01/16/2004	Beat Kuttel	064552.0249

CONFIRMATION NO. 6203

## FORMALITIES LETTER



\*OC000000012402823\*

Roger Fulghum  
 Baker Botts L.L.P.  
 One Shell Plaza  
 910 Louisiana Street  
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Date Mailed: 04/20/2004

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*Items Required To Avoid Abandonment:

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 770 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.

SUMMARY OF FEES DUE:

Total additional fee(s) required for this application is **\$900** for a Large Entity

- \$770 Statutory basic filing fee.
- \$130 Late oath or declaration Surcharge.

Replies should be mailed to: Mail Stop Missing Parts  
 Commissioner for Patents  
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08/25/2004 YPOLITE1 00000046 10758975

01 FC:1001 770.00 OP  
 02 FC:1051 130.00 OP

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*A copy of this notice MUST be returned with the reply.*

M-HAIKE

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

**PATENT**  
064552.0249

Pursuant to 37 C.F.R. 1.8, I hereby certify that I have information and a reasonable basis for belief that this correspondence will be deposited as first-class mail with the United States Postal Service in an envelope addressed to Mail Stop Missing Parts, Commissioner for Patents, P.O. Box 1450, Alexandria, VA 22313-1450 on August 20, 2004.

  
Signature

8/20/04  
Date

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re patent application of:  
Kuttel et al.

Serial No.: 10/758,975

Filed: January 16, 2004

For: **Top Drive Well Casing  
System and Method**

www.ck12.org

Group No.: 3672

Examiner: Not Yet Assigned

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Alexandria, VA 22313-1450

08/25/2004 YPOLITE1 00000046 10758975  
03 FC:1252 420

## COMPLETION OF FILING REQUIREMENTS

**This replies to the Notice to File Missing Parts of Nonprovisional Application**

mailed April 20, 2004. A copy of the Notice is enclosed.

Enclosed is the joint declaration of inventors Lemuel T. York, Allan S. Richardson, and Beat Kuttel for this application. The declaration submitted herewith is a copy of the declaration submitted in U.S. Application Serial No. 10/076,021. The present application is a continuation of U.S. Application Serial No. 10/076,021.

Enclosed is a check in the amount of \$900.00 for the payment of the filing fee and the surcharge for the late filing of the declaration and filing fee. Applicants hereby authorize the